



Dear LRP Parent,

Please read these car line instructions carefully!

Car line drop off in the morning will be mandatory after the first day. Getting the children out via the car line, reduces the chaos, foot traffic, and crying in the morning! This will make it easier for teachers, students, and parents!

Please have all of your child's belongings under their feet and ready to go. Do everything you can to make drop off go smoothly for your child and our staff.

Do **NOT** exit your vehicle for any reason. If you need to get out of your vehicle, you need to exit the line, park in a spot and then re enter the line when you are ready.

The car line will stretch around the back of the building. You will turn right by the playground to enter the line.

In order to reduce traffic in the church parking lot, you may not line up for drop off until 9:10am. The carline will be open between 9:20-9:40am. You must be in the line by 9:40am to be considered on time.

Parking lot safety is our top priority! Please do not speed in the parking lot. Watch for children, be aware of your surroundings, and please stay off your cell phone!

Try and avoid late drop offs! If you must drop your child off late, you need to send a message to the staff via ProCare to schedule a drop off time. Parents will not be permitted in the building for drop off. The exception will be the first day.

The inner preschool doors will open at 2:20pm for pick up. There will be **NO** afternoon carline for liability reasons. You will go to your child's classroom and sign them out each day. You may have a quick word with the teacher, but please do not monopolize the teacher's time! They have other students to dismiss and have to clean their rooms. You can always email your teacher or schedule a conference for concerns.

Please finish all conversations on your cell phone before coming in to pick up your child.

Late pickups create inconvenience and stress for staff and students. A fee will be charged for pickups after 2:35pm. Please see the student handbook for more information.